

**EAST SAN GABRIEL VALLEY JAPANESE COMMUNITY CENTER GAKUEN**  
**TUITION INFORMATION**  
**FOR SCHOOL YEAR 2020-2021**

Fees Due at Time of Registration

New Student (Fees below are per child unless otherwise stated)		
Registration Fee	\$50	
Material Fee	\$50	
Volunteer Service Deposit (per family)	\$100	Will be rolled over to next school year if obligation is fulfilled. Deposit to be forfeited if volunteer service is not fulfilled during the school year. Another deposit will be required the following school year.
First & Last Months Tuition	\$140	
Center Membership Fee (per family)		To be paid separately to ESGVJCC

**\*Any required textbooks for your child's class will be a separate fee.**

Returning Student (Fees below are per child unless otherwise stated)		
Material Fee	\$50	
First & Last Months Tuition	\$140	
Volunteer Service Deposit (per family)	\$100	Another deposit will be required <b>IF</b> previous academic year's volunteer service was not fulfilled.

**\* Any required textbooks for your child's class will be a separate fee.**

Recurring Fees for All Students

Monthly	
Tuition	\$70
Annual	
Center Membership Fee (per family)	

If you register multiple children (siblings), we will be happy to apply a 10% discount for each of the subsequent child's monthly tuition. Please note that the discount is not applicable if making full year payment.

**Tuition is a flat fee per month regardless of attendance.** You will be financially responsible for the entire month's tuition even if your child(ren) misses any class (i.e. tuition is not prorated).

At time of registration, a \$100 deposit (per family) will be collected for the volunteer service requirement. Families are asked to fulfill mandatory volunteer service during the school year, which has historically included three (3) special events and four (4) yard duties (please see handout labeled "Volunteer Duty"). Given the uncertainty related to the COVID-19 pandemic, mandatory volunteer service requirements will be adapted to the situation at that time. If the obligation is fulfilled, the deposit will be rolled over to the next school year. **If the obligation is**

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not fulfilled, the deposit is to be forfeited for the year and you will be asked to deposit another \$100 at time of registration for the next school year.

**PAYMENT**

Tuition is **due on the first “school” Saturday of each month**. A late charge of \$10 will be assessed if paid after the second “school” Saturday. Tuition for the first and last months of will be collected at time of registration.

Tuition payments may be paid via on-line, check or cash (if Gakuen office is open on-site). Please make checks payable to ESGVJCC Gakuen and be sure to include your child(ren) and the teacher’s name.

You may pay tuition:

- On-line through PayPal
- In person by going to the Gakuen office (Room 2) during school hours (when on-site)
- By mailing your check to:

ESGVJCC Gakuen  
23535 Palomino Dr, Unit #527  
Diamond Bar, CA 91765

**WITHDRAWAL OF ENROLLMENT**

If the family decides to withdraw their child from school, **it is the family’s responsibility to notify the Gakuen office as soon as possible** as all tuition related matters must be cleared. It does not suffice for families to inform only the teacher.

If the office receives notification of withdrawal after the first “school” Saturday of the month, tuition for the month will not be refunded.

\*Note: May payment is not refundable in the event of a withdrawal.

**CONTACT**

If you would like to contact the Gakuen office, please email us at [gakuen@esgvjcc.org](mailto:gakuen@esgvjcc.org).