

**EAST SAN GABRIEL VALLEY JAPANESE COMMUNITY CENTER GAKUEN**  
**TUITION INFORMATION**  
**FOR SCHOOL YEAR 2023-2024**

**Fees Due at Time of Registration**

<b>New Student</b>		
Registration Fee (per child)	\$50	
First & Last Months Tuition (per child)	\$160	
Volunteer Service Fee (per family)	\$240	Will be rolled over to next school year, if volunteer service is completed. If volunteer service is not completed, fee must be paid again the following school year.
Center Membership Fee (per family)		To be paid separately to ESGVJCC, if not already a member.

<b>Returning Student</b>		
First & Last Months Tuition (per child)	\$160	
Volunteer Service Fee (per family)	\$240	Fee will be required <b>IF</b> previous academic year's volunteer service was not completed.

**Recurring Fees for All Students**

Tuition (per student)	\$80*	Monthly (August thru May)
Center Membership Fee (per family)	Amount set by ESGVJCC	Annually (pay directly to ESGVJCC)

\*If you register multiple children (siblings), we will apply a 10% discount for each subsequent child's monthly tuition.

**Tuition is a flat fee per month regardless of attendance.** Families are financially responsible for the entire month's tuition even if your child(ren) misses any class (i.e. tuition is not prorated).

At time of registration, a \$240 volunteer fee (per family) will be collected. Families are asked to complete volunteer service during the school year. If volunteer service is completed, the fee will be rolled over to the next school year. **If volunteer service is not completed, the fee is to be forfeited for the year, and you will be asked to deposit another \$240 the next school year.**

**PAYMENT**

Tuition is **due on the first "school" Saturday of each month.** A late charge of \$10 will be assessed if paid after the second "school" Saturday. Tuition for the first and last months will be collected at time of registration.

Tuition payments may be paid via on-line, check or cash. Please make checks payable to ESGVJCC Gakuen and be sure to include your child(ren) and the teacher's name.

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You may pay tuition via:

\*On-line through PayPal or

\*In person at Gakuen office (Room 2) during school hours

**WITHDRAWAL OF ENROLLMENT**

If the family decides to withdraw their child(ren) from school, **it is the family's responsibility to notify the Gakuen office manager and teacher as soon as possible** as all tuition related matters must be cleared. It does not suffice for families to inform only the teacher.

If the office receives notification of withdrawal after the first "school" Saturday of the month, tuition for the month will not be refunded.

\*Note: May payment is not refundable in the event of a withdrawal.

**CONTACT**

If you have any questions about tuition, payment, or withdrawing, please contact Gakuen's Office Manager, Marilou Sakaue, at [madsakaue50@gmail.com](mailto:madsakaue50@gmail.com).